

NOTICE OF THE 4TH ANNUAL GENERAL MEETING

NOTICE is hereby given that the 4th Annual General Meeting (“AGM”) of the Members of Colstay Private Limited (“Company”) will be held on Saturday, September 30, 2023 at 11.30 a.m. at the registered office of the Company situated at ‘405, 4th Floor, The Summit Business Bay, Near Western Express Highway Metro Station, Gundavali, Andheri-Kurla Road, Andheri East, Mumbai – 400 093’ to transact the following business:

Ordinary Business:

Item No. 1: To receive, consider and adopt the Audited Standalone Financial Statements of the Company for the financial year ended March 31, 2023 together with Reports of the Board of Directors and Auditors thereon.

For and on Behalf of the Board of Directors of
Colstay Private Limited



Bharat Agarwal
Director
DIN: 08465466

Date: September 4, 2023
Place: New Delhi

Registered Office:
405, 4th Floor, The Summit Business Bay,
Near Western Express Highway Metro Station,
Gundavali, Andheri-Kurla Road,
Andheri East, Mumbai – 400 093,
Maharashtra, India.
CIN: U55209MH2019PTC325971
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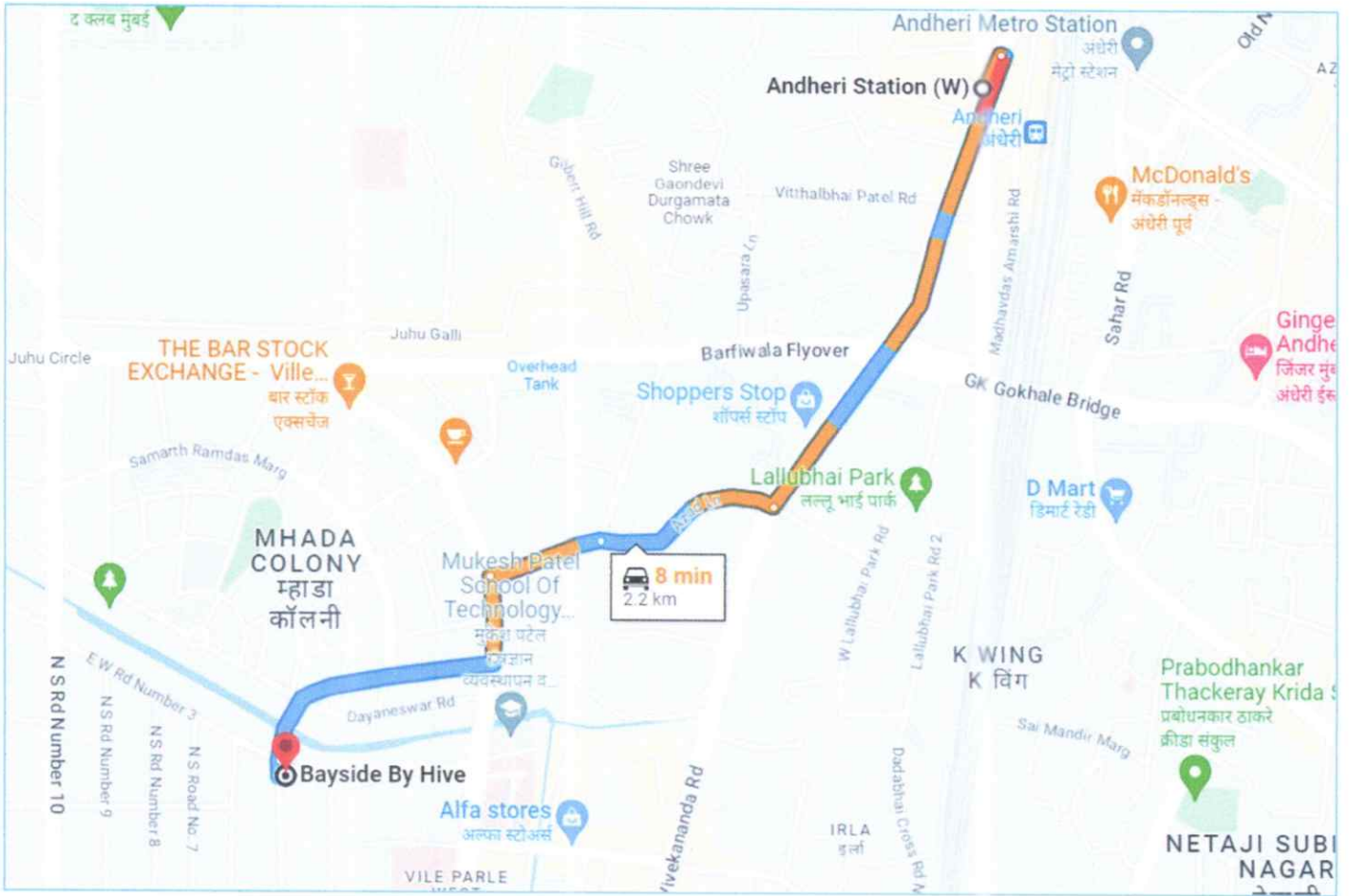
405, 4th Floor, The Summit Business Bay, Near WEH Metro Stn.,
Gundavali, Andheri-Kurla Road, Andheri (East), Mumbai - 400 093.

Notes:

1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF/HERSELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY. THE INSTRUMENT APPOINTING A PROXY, SHOULD HOWEVER BE DEPOSITED AT THE REGISTERED OFFICE OF THE COMPANY, NOT LESS THAN 48 HOURS BEFORE THE COMMENCEMENT OF THE MEETING. A FORMAT OF PROXY IS ENCLOSED HEREWITH.
2. Members/Proxies for Members should bring the duly filled-in and signed attendance slip for attending the Meeting. A format of the attendance slip is enclosed herewith. A proxy holder needs to show his identity proof at the time of attending the Meeting.
3. Organisational Members (viz. corporates, trusts, societies, etc) intending to send their authorized representative(s) to attend the AGM are requested to submit to the Company a certified copy of the Board Resolution authorizing their representative(s) to attend and vote on their behalf at the AGM.
4. All relevant documents referred in this Notice shall be open for inspection by Members at the Registered Office of the Company during the business hours on all working days upto the date of AGM.
5. A Route Map to reach venue of the Annual General Meeting is annexed with the Notice for ease in locating the venue.



ROUTE MAP OF 4th AGM VENUE



ATTENDANCE SLIP

4th Annual General Meeting – September 30, 2023

DP Id. / Client Id.*	
Regd. Folio No.	
Name & Address of Registered shareholder	
No. of Shares held	

*Applicable for shareholders holding shares in electronic form

I certify that I am a member / proxy / authorized representative for the member of the Company.

I hereby record my presence at the 4th Annual General Meeting of the Company at the Registered Office of the Company situated at '405, 4th Floor, The Summit Business Bay, Near Western Express Highway Metro Station, Gundavali, Andheri-Kurla Road, Andheri East, Mumbai – 400 093, Maharashtra, India', on Saturday, September 30, 2023 at 11.30 a.m.

First/ Sole holder / Proxy Second holder / Proxy Third holder / Proxy Fourth holder / Proxy

Note: Please complete this and hand it over at the entrance of the venue.

Signature of Member / Proxy



PROXY FORM

[Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management and Administration) Rules, 2014]

Name of the Member(s):	
Registered Address:	
E-mail id:	
DP Id. / Client Id.*	
Regd. Folio No.	

*Applicable for shareholders holding shares in electronic form

I / We, being the shareholder(s) of _____ shares of the above named Company, hereby appoint:

1.	Name:	
	Address:	
	Email id:	
	Signature:	

Or failing him;

2.	Name:	
	Address:	
	Email id:	
	Signature:	

Or failing him;

3.	Name:	
	Address:	
	Email id:	
	Signature:	

as my / our proxy to attend and vote (on a poll) for me / us and on my / our behalf at the **4th Annual General Meeting** of the Company, to be held on Saturday, September 30, 2023 at 11:30 AM at the Registered Office of the Company situated at 405, 4th Floor, The Summit Business Bay, Near Western Express Highway Metro Station, Gundavali, Andheri-Kurla Road, Andheri East, Mumbai – 400 093, Maharashtra, India and at any adjournment thereof in respect of such resolutions as are indicated below:



Sr. No.	Resolution
1	To receive, consider and adopt the Audited Standalone Financial Statements of the Company for the financial year ended March 31, 2023 together with Reports of the Board of Directors and Auditors thereon

** I/We direct my/our Proxy to vote on the Resolutions in the manner as indicated below:

Sr. No.	Resolution	For	Against
Ordinary Business			
1	To receive, consider and adopt the Audited Standalone Financial Statements of the Company for the financial year ended March 31, 2023 together with Reports of the Board of Directors and Auditors thereon		

This is optional. Please put a tick mark (✓) in the appropriate column against the resolutions indicated in the box. If a member leaves the "For" or "Against" column blank against any or all the Resolutions, the proxy will be entitled to vote in the manner he/she thinks appropriate. If a member wishes to abstain from voting on a particular resolution, he/she should write "Abstain" across the boxes against the Resolution.

Signed this _____ day of _____, 2023

Signature of Shareholder(s) _____

Signature of Proxy Holder:

Affix
Revenue
Stamp

1. _____ 2. _____ 3. _____

Notes:

1. This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company not less than 48 hours before the commencement of the meeting.

